

The logo for Michael Kennedy Insurance Group (MKIG) features the letters 'MKIG' in a large, bold, blue serif font. Above the letters is a dark blue horizontal bar with a thin gold line underneath. Below the letters is a dark blue banner with a gold border containing the text 'Excellence in Insurance for over 50 years' in white.

Excellence in Insurance
for over 50 years

Insurance & Financial Brokers

Innovation House, 3 Feltrim Estate,
Drynam Road, Swords, Co. Dublin, K67 T2Y7
Tel: (01) 890 2277 • Email: info@mkig.ie

www.mkig.ie

About MKIG

Michael Kennedy Insurance Group (MKIG) is one of North County Dublin's leading insurance brokers, with a rich history spanning over 50 years. We take pride in delivering exceptional insurance solutions to a diverse portfolio of corporate and private clients. At MKIG, we believe in providing not just best-in-class insurance products but also expert advice tailored to our clients' needs.

Our success is rooted in our team of dedicated professionals, who thrive in a supportive and collaborative work environment. We are committed to fostering a workplace that values excellence, innovation, and personal development.

About the Role

Position: Personal Lines Insurance Advisor

Location: North County Dublin

As a Personal Lines Insurance Advisor, you will play a key role in ensuring our clients receive the highest level of service and expert advice across multiple product lines. You will proactively manage your own portfolio of clients, handling renewals, mid-term adjustments, claims, and new business opportunities. This is an exciting opportunity to work in a fast-paced environment where your skills and expertise will be highly valued.

Key Responsibilities

- **Client Engagement:** Issue renewal documentation and follow up to ensure policy retention.
- **Sales & Servicing:** Provide quotations for motor, home, marine, and travel insurance; manage mid-term alterations; and ensure timely premium payments.
- **Target Achievement:** Meet renewal and new business targets, while identifying cross-selling opportunities for other product lines.
- **Portfolio Management:** Take full responsibility for your portfolio, delivering exceptional service and building strong client relationships.
- **Compliance:** Adhere to Central Bank regulations and company policies at all times.

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What we are Looking For

We are seeking a motivated and client-focused individual with a proven track record in Personal Lines insurance. If you are passionate about delivering outstanding customer service and enjoy working in a collaborative environment, we would love to hear from you.

Skills & Qualities:

- Minimum 2 years' experience in Personal Lines insurance.
- Strong knowledge of the Personal Lines market.
- Superior organisational and problem-solving skills with keen attention to detail.
- APA Personal, CIP, or Grandfathered and fully CPD compliant.
- Proficiency in Relay is a distinct advantage.
- Excellent communication skills and a client-centric approach.
- Ability to work both independently and as part of a team.

Why Join MKIG?

- **Reputation & Stability:** Be part of a well-established business with over five decades of industry expertise.
 - **Professional Growth:** We support ongoing development through CPD and certification pathways.
 - **Collaborative Environment:** Work with a dynamic and supportive team that values your contributions.
 - **Client-Centric Values:** Join a company committed to delivering top-tier customer service and building lasting client relationships.
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How to Apply

If you're ready to take the next step in your career with a leading insurance brokerage, we would love to hear from you. Please send your CV in strictest confidence to:

Ms Ciara Kennedy

Email: ciara@mkig.ie

Michael Kennedy Insurance Group is an equal opportunities employer and is regulated by the Central Bank of Ireland.